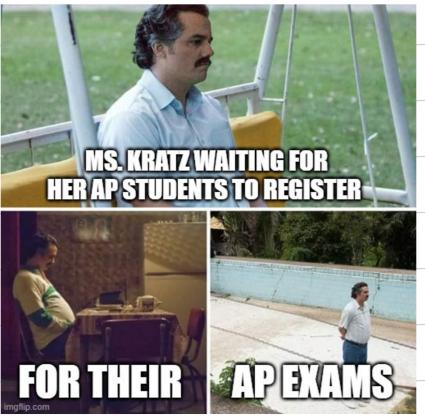


MUST BE IN AP CLASSROOM & TOTAL REGISTRATION (TR IS PAYMENT PORTAL)

https://user.totalregistration.net/AP/443426

September 25th-October 24@7:59 PM









THESE INSTRUCTIONS MUST BE FOLLOWED CORRECTLY IN ORDER TO RECEIVE THE TITLE I

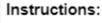
Students who do not sit for their Title paid exam will have a \$40 fee placed on their school account!

Students taking ONE (1) AP Exam

- Log onto https://user.totalregistration.net/AP/443426
- Complete the registration process for your ONE (1) AP Exam
 - Designate your free/reduced lunch status
 - DO NOT make a payment on your exam
- Allow the AP Testing Coordinator 72 hours to apply the Title I Waiver to your Total Registration Account
- Log back into https://user.totalregistration.net/AP/443426 and ensure that the Title I Waiver has been applied to your account and that you have a ZERO (\$0) balance
 - Should display one of two notes: (dependent on f/r status)
 - "Title I Exam Partial Waiver"
 - "Title I Exam Full Waiver"

Students taking MULTIPLE AP Exams

- Log onto https://user.totalregistration.net/AP/443426
- Complete the registration process for ALL of your exams
 - Designate your free/reduced lunch status
- DO NOT make a payment on your exams
- Allow the AP Testing Coordinator 72 hours to apply the Title I Waiver to your Total Registration Account for the amount of ONE AP Exam
- Log back into https://user.totalregistration.net/AP/443426 and ensure that the Title I Waiver has been applied to your account and that you have received a waiver for the cost of ONE exam with one of two notes: (dependent on f/r status)
 - "Title I Exam Partial Waiver"
 - "Title I Exam Full Waiver"
- Once the Title I Waiver has been applied to your account, make payment for the rest of your exams.
 - Reduced Exam Students: Make the FULL payment of your remaining balance by October 24th.
 - Full Cost Students: Make a PARTIAL payment of \$40 PER exam by October 24th. Complete the FULL payment by February 12th.





Instructions: