



AP EXAM REGISTRATION IS OPEN!



MUST BE IN AP CLASSROOM &
TOTAL REGISTRATION (TR IS
PAYMENT PORTAL)

<https://user.totalregistration.net/AP/443426>

September 25th- October 24 @ 7:59 PM





TITLE I WAIVER INSTRUCTIONS

THESE INSTRUCTIONS MUST BE FOLLOWED
CORRECTLY IN ORDER TO RECEIVE THE TITLE I
—WAIVER!

**Students who do not sit for their Title paid exam will have a \$40
fee placed on their school account!**

Students taking ONE (1) AP Exam



Instructions:

- Log onto <https://user.totalregistration.net/AP/443426>
- Complete the registration process for your ONE (1) AP Exam
 - Designate your free/reduced lunch status
- **DO NOT** make a payment on your exam
- Allow the AP Testing Coordinator **72 hours** to apply the Title I Waiver to your Total Registration Account
- Log back into <https://user.totalregistration.net/AP/443426> and ensure that the Title I Waiver has been applied to your account and that you have a **ZERO (\$0)** balance
 - Should display one of two notes: (dependent on f/r status)
 - "Title I Exam Partial Waiver"
 - "Title I Exam Full Waiver"

Students taking MULTIPLE AP Exams

Instructions:

- Log onto <https://user.totalregistration.net/AP/443426>
- Complete the registration process for **ALL** of your exams
 - Designate your free/reduced lunch status
- **DO NOT** make a payment on your exams
- Allow the AP Testing Coordinator **72 hours** to apply the Title I Waiver to your Total Registration Account for the amount of **ONE AP Exam**
- Log back into <https://user.totalregistration.net/AP/443426> and ensure that the Title I Waiver has been applied to your account and that you have received a waiver for the cost of **ONE** exam with one of two notes: (dependent on f/r status)
 - "Title I Exam Partial Waiver"
 - "Title I Exam Full Waiver"
- Once the Title I Waiver has been applied to your account, make payment for the rest of your exams.
 - **Reduced Exam Students:** Make the **FULL** payment of your remaining balance by October 24th.
 - **Full Cost Students:** Make a **PARTIAL** payment of **\$40 PER exam** by October 24th. Complete the **FULL** payment by February 12th.